



DPSI ADMISSION POLICY

DPS International is a co-educational school, with English as its working language. It is affiliated to the International Baccalaureate (IB). Students are enrolled as day boarders and admission is granted on the basis of the school's admission criteria.

This Admission policy applies to all parents seeking admission for their children at DPS International. The objective is to make the admissions process easy, fair and transparent.

VISION

A compassionate, future-focused community nurturing critical thinkers who are ethical and responsible global citizens.

MISSION

- Cultivate future-ready competencies through authentic, inquiry-driven learning experiences.
- Inspire lifelong learning by nurturing curiosity, reflection, and agency.
- Foster well-being and belonging in a safe, inclusive, and values-driven community.
- Support ethical leadership and sustainability through local and global action.
- Encourage partnerships for impact by connecting learners, educators, and communities across boundaries.

School Motto

Service Before Self

School Values

Fairness, Integrity, Resilience, Empathy

IB Standards and Practices (2020)

Culture 1: The school secures access to an IB education for the broadest possible range of students. (0301-01)

- Culture 1.1: The school implements and reviews an access and/or admissions policy that clearly describes the conditions for participation in the school's programme(s). (0301-01-0100)
- Culture 1.2: The school provides relevant support materials, resources and structures to promote access to the school's programme(s) for as many students as reasonable. (0301-01-0200)
- Culture 1.3: The school provides opportunities to access the programme(s) for the broadest possible range of students. (0301-01-0300)

Requirements that complement the policy

- Purpose 1.2: The school develops a mission, philosophy and/or strategy that includes a holistic approach to education that goes beyond academic development and encourages awareness beyond the individual and the immediate community. (0101-01-0200)
- Coherent curriculum 1.6: The school demonstrates that the curriculum is influenced by an understanding of students' prior knowledge, identities, backgrounds, needs and contexts. (0401-01-0600)
- Coherent curriculum 3.1: The school informs the school community of ongoing developments in the programme(s) and incorporates these into curriculum development. (0401-03-0100)
- Student support 4.1: The school implements and reviews systems and processes to provide advice and guidance to students on programme choices, careers and/or additional education opportunities as they move further in their learning. (0202-04-0100)
- Lifelong learners 6.1: Students take opportunities to develop personal learning goals. (0402-06-0100)

ELIGIBILITY CRITERIA FOR ADMISSION

- Availability of seats
- Age of the student
- Successful completion of the school's admission process
- The school's capacity to cater to the specific educational needs of the student
- Siblings of current students are given priority if seats are available

Subject to the availability of seats, DPS International offers education to students of all nationalities.

The minimum age criteria for **Pre-Nursery to Grade 5** is as on **March 31** for the year applying for.

GRADE	AGE
Pre-Nursery	3 years
Nursery	4 years
Kindergarten	5 years
Grade I	6 years
Grade II	6 years 2 months–7 years 2 months
Grade III	7 years 2 months–8 years 2 months
Grade IV	8 years 2 months–9 years 2 months
Grade V	9 years 2 months–10 years 2 months

For admission to **Grade VI and above**, grade placement will be determined based on the student's previous school records, Transfer Certificate (TC) or equivalent documentation, and the outcome of the **DPS International placement assessment**. The school reserves the right to determine the appropriate grade placement based on these records and the student's demonstrated readiness for the grade applied for.

For students transferring from another national or international curriculum, grade placement will take into consideration the student's age, previous school records, Transfer Certificate or equivalent

documentation, curriculum previously followed, and the school's assessment of the student's readiness for the grade applied for.

In exceptional circumstances, variations in grade placement for **Grades VI–XII (MYP/DP/CP)** may be considered by the Head of School, based on the student's previous educational pathway, school records, Transfer Certificate or equivalent documentation, placement assessment, and overall readiness for the programme.

ADMISSION PROCEDURE

DPS International is an autonomous school under the aegis of the DPS Society. Admission decisions are made in accordance with the school's published admission criteria and procedures, with the final decision resting with the **Head of School**.

The complete admission procedure can be accessed on the school website.

If no seats are available in the desired grade, eligible applicants will be placed on a waiting list and considered as vacancies arise, with priority given to siblings of students currently enrolled at the school.

PRIMARY SCHOOL

Essential Requirements for Admission

1. Academic reports for the past two years, if applicable.
2. Four recent coloured passport-size photographs of the student, with the student's name written on the reverse.
3. Two recent coloured passport-size photographs of each parent, with the name and relationship to the student written on the reverse.
4. Copy of a valid passport of the student and any one parent.
5. Copy of the student's birth certificate.
6. Copy of the parent's proof of residence.
7. Copy of the student's immunisation record.
8. Copy of the Aadhaar cards of the student and parents, where applicable.
9. Original Transfer Certificate (TC) from the previous school, to be submitted once admission is confirmed.
10. Copy of FRRO registration, where applicable, for students holding a non-Indian passport.
11. Copy of the student's psycho-educational report, where applicable, to enable the school to understand and plan for any required learning support or accommodations.
12. PEN (Permanent Education Number) and UDISE number
13. APAAR ID/parental consent, where applicable

CRITERIA FOR ADMISSION

1. The entry grade (foundation) to the school is **Pre-Nursery**. A child seeking admission to Pre-Nursery should have completed **3 years of age as on March 31 for the year applying for**.
2. Thereafter, **one year is added for each successive grade up to Grade I**
3. In the Primary Years, possession of a certificate indicating completion of a particular grade does not automatically determine grade placement. Where a student does not meet the school's age requirements for the grade applied for, the school may recommend placement in the preceding grade, subject to the school's admission criteria.
4. If the student's previous academic records and admission interaction indicate that the student may not yet demonstrate the academic readiness required for the grade applied for, the school may recommend placement in the preceding grade, in consultation with the parents.

5. For students transferring from another national or international curriculum, grade placement will take into consideration the student's age, previous school records, Transfer Certificate or equivalent documentation, curriculum previously followed, and the school's assessment of the student's readiness for the grade applied for.

The Process

The admission process begins with a formal interaction with the Head of Admissions, followed by a meeting with the Primary School Principal/Vice Principal.

The Primary School Principal/ Vice Principal interacts with the child and notes student-specific observations on the admission sheet.

If required, additional members of staff, including the Academic Support or Learning Support Educator, are also consulted.

SECONDARY SCHOOL:

Essential requirements for admission:

1. Academic reports of the past two years, if applicable.
2. Seven recent coloured passport-size photographs of the student with the name written behind each photograph.
3. Two recent coloured passport-size photographs of each parent with the name & relationship written behind each photograph.
4. Copy of a valid passport of the student and any parent (not mandatory).
6. Copy of the birth certificate of the student.
7. Copy of the residence proof of the parent.
8. Copy of Immunization Card.
9. Copy of Aadhaar card (parents and student).
10. Original transfer certificate from the previous school once the admission is confirmed.
11. Copy of Foreigners Regional Registration Office (FRRO) registration (in case the student carries a non-Indian passport).
12. Performance in the placement assessment.
13. Copy of the psycho-educational report for support/accommodation (if applicable).

Criteria for Admission

For **Grade VI and above**, admission and grade placement will additionally take into consideration the student's previous school records, Transfer Certificate or equivalent documentation, and performance in the DPS International placement assessment. The final grade placement will be determined by the school based on the student's educational background and demonstrated readiness for the programme.

In Secondary School, if a child presents a Transfer Certificate (TC) indicating promotion to the next grade and:

- If the child does not perform well in the placement assessment, the child may be advised to repeat the grade or be denied admission.

- If the child performs well in the placement assessment, however, does not meet the age requirement of DPS International (while meeting the university admission age requirement), the child may be offered admission at the discretion of the Head of School.
- The above provision applies only from MYP I (Grade 6) onwards.

DPS International PYP Candidates seeking admission in Grade 6 (MYP I):

All DPS International students move from PYP (Grade 5) to MYP I (Grade 6). In Language Acquisition, all the students are placed in Phase I in MYP I and are placed in various phases in MYP 2 depending upon the performance in the benchmarking assessment in the target language.

Candidates from other schools seeking admission in Grades 6/7/8/9 (MYP 1/2/3/4):

Placement Assessment:

All candidates seeking admission to DPS International will take placement assessments in Mathematics and English, followed by an interaction with the Secondary School Principal, who notes her / his anecdotal comments on the admission sheet. All candidates are suggested to select a language for Language Acquisition (French/ Spanish/ Hindi) based on their prior knowledge / interest.

Subject Choice:

Language Acquisition

The learners select their preferred language for Language acquisition, followed by a benchmarking assessment to place them at various phases. Students are counselled to take the language placement based on their prior knowledge of the language.

Mathematics:

Based on the candidate's performance in the placement assessment of mathematics, students are assigned extended or standard mathematics in MYP 4.

ePortfolio

In MYP 4 (Grade 9), students have to choose one ePortfolio subject from Arts, Design, or Physical Health Education. This remains the same in MYP5 (Grade 10), and should not be changed.

Changes in the ePortfolio subject or a change in the level in Mathematics are allowed only if a child is facing an issue in adapting to the curriculum or if the subject choice impacts higher education or future career choices.

Information obtained through the reference check, including significant behavioural or disciplinary concerns, suspension or expulsion from the previous school, will be considered as part of the overall admission decision.

Candidates from other schools seeking admission in Grade 10 (IB MYP 5):

DPS International accepts students in MYP 5 (Grade 10) from other IB schools on the condition that:

- I. The candidate has been studying the same subjects that are offered at DPS International, and the candidate is eligible to take the May session examination for IB MYP eAssessment, including the mandatory component of the personal project, provided the academic expectations are met.

2. The candidate is registered on IBIS in the previous school for MYP eAssessment, the candidate is considered as a transfer case and has to submit to the Head of Admissions the candidate registration slip of the previous school, indicating the personal project mandatorily.
3. If the student has not been registered with IB for MYP 5 eAssessments by their previous school, then the student is registered for the May examination session by DPS International in consultation with the career counselling centre. The candidate is expected to complete the admission process at DPS International one month before the last date of IB MYP registration, i.e. latest by September. In case a student joins after October, the student is registered for IB MYP eAssessment under the late registration period. In MYP 5, students from other curricula/ boards are given admission at the discretion of the Head of School.

Placement Test

The prospective candidates take a placement assessment in all subjects, including the target language of their choice for the language acquisition course, followed by an interaction with the Secondary School Principal/ Vice Principal, who notes her / his comments on the admission sheet.

Language Acquisition

The student is expected to have studied the selected target language for Language Acquisition for at least one year in the previous school. The school may counsel them to take an internal assessment for the LA exam if they do not perform well in the placement test and prepare them accordingly. They will be placed in phase 1/2.

Mathematics: In MYP4 based on the student's placement assessment performance in Mathematics, the school may decide to change the level to standard or extended if the candidate is getting registered through DPS International

ePortfolio:

Applicants should have chosen an ePortfolio subject and started to work on it. Students who come from an IB school have to bring a credit note from their previous school regarding the number of hours they have spent studying the ePortfolio subject.

Grades 11 and 12 IB DP/CP (DP/CP 1 – DP/CP2):

DPS International MYP students seeking admission in Grade 11 (DP/CP 1):

Students of Middle Years Programme (MYP) at DPS International are eligible for admission to DP 1 / CP 1 on the condition that:

- They have been awarded the IB MYP Certificate or have completed the IB MYP Course requirements.
- In addition it is recommended that students wanting to pursue Computer Science, Visual Arts, Music, Theatre and Dance should pursue corresponding ePortfolio subjects to develop readiness for the DP/CP.
- The levels of all subjects in the DP / CP are discussed during the subject selection meeting, which is attended by the parent along with the student with the MYP / DP / CP Coordinator and the Head of College Advisory.
- Language Acquisition levels are decided based on discussion on the student's level of proficiency and interest in Language B (HL, SL, Ab Initio SL).

The criteria for level allocation is -

- Students should secure at least 'grade 5' in capable level or 'grade 6' in emergent level in MYP 5 mock assessments to be able to continue with Language B at SL.
- In case a student is unable to secure a grade 5 in capable level / grade 6 in emergent level in MYP 5 mock assessments, then for pursuing French B SL, a student must successfully clear the DELF BI with a minimum of 60% and is required to present proof of the above examinations by June of the year when the DP will begin.
- To be able to pursue Spanish at SL, a student must successfully secure a grade 5 in capable level / grade 6 in emergent level in MYP 5 mock assessments or clear the DELE A2.BI with a minimum of 60% and is required to present proof of the above examinations by June of the year when the DP will begin.
- Similarly, for pursuing German B SL a student must successfully clear the Zertifikat BI examination with a minimum score of 60% and is required to present proof of passing the above examinations by June of the year when the DP will begin.

For further details, refer to the DPSI Language Pathway.

Subject choices involve a two-tier process:

- 1) grade 10 result
- 2) interaction with Secondary School Principal / Vice Principal / IB DP and Dy DP Coordinators / CP Coordinator / Head of College Advisory and Higher Studies.

DP/CP Candidates from other schools:

The admission process includes the following:

1. Last two years' results along with a Character Certificate from the previous school;
- 2.a For DP- Placement assessment in English and Maths.
- 2.b For CP- Placement assessment in English and Maths (in case candidate selects Maths as DP subject)
3. Interview for short-listed candidates along with their parents. Overseas students have the assessment done by special arrangement. A Skype / Zoom / Microsoft Teams / WhatsApp video is conducted for short-listed applicants after the placement assessment.
4. Admission to the CP is considered on a case-by-case basis.
5. Reference check for students applying to Grade 11 is done from the previous school. Admission can be denied if, during the reference check, any behavioural issues, suspension or rustication from the previous school is revealed.
6. The candidates should demonstrate the ability to meet the requirements of the IB Diploma Programme / IB Career-related Programme.
7. Students having Visual Arts, Theatre, Music and Dance, till Grade 10, with a certain level of mastery, are preferred for subject allocation for Group 6 - The Arts.
8. In case a MYP student from another school is seeking admission in DP at DPSI, then apart from the above, it is expected that the student secures at least 'grade 5' in the capable level / 'grade 6' in emergent level, in MYP 5 eAssessment to be able to continue with Language B SL. In case a student is unable to secure a grade 5 in MYP 5 eAssessments at the capable level, then to pursue French SL, a student must successfully clear the DELF BI with a minimum of 60% and present proof of the above examination before joining the DP in July.

9. To be able to pursue Spanish SL, a student must successfully secure at least 'grade 5' in the capable level / 'grade 6' in emergent level, in MYP 5 eAssessment or clear the DELE A2.B1 with a minimum of 60% and present proof of the above examinations before joining the DP in July.

10. Similarly, for pursuing German B SL a student must successfully clear the Zertifikat B1 examination with a minimum score of 60% and present proof of passing the above examination before joining the DP in July.

The Secondary School Principal/Vice Principal, along with the Head of Admissions, DP/CP Coordinator and the Head of College Advisory, interact with the prospective DP/CP candidate and add notes/comments/feedback/observation to the candidate's admission sheet. For admission in DP I/CP I, the choice of DP subjects/stream is considered based on the results of the English and Maths placement tests as well as the results of board exams.

The subjects allotted for DP/CP are provisional at the time of admission and are subject to change as per the results for Grade 10.

Mid-session Admission:

Admission of an IB DP/CP student in Grade 11 – (DP I/CP I):

DPS International accepts in year 1 of the Diploma Programme / Career-related Programme, external candidates from another IB school on the condition that the candidates have been studying the subjects that DPS International is offering (especially the texts in Language A: Language and Literature) and that the candidates are taking the May session examination. However, in case the texts are different, then the DP / CP candidate as well as the parents, give an assurance through email that the candidate will study the literary texts in Group 1: Language A Language and Literature that have been selected for the DPS International students. Students from other curricula are given admission at the discretion of the Head of School.

The DP / CP candidates appear for the placement tests in all selected DP subjects covering the syllabus that has been covered at DPSI till the date of the placement test.

CP candidates for their Career-related Studies (CRS) appear for additional placement tests in the CRS offered at DPS International, provided the original CRS provider is other than the World Academy of Career Programmes (WACP).

In addition to the other mandatory documents, the prospective students submit the following:

In case of DP:

- all transcripts from grade 9 onwards till the preceding term along with the Character Certificate;
- draft internal assessments in all six subjects (if already begun in the previous school), including group 6 subject portfolio;
- TOK Exhibition materials and/or draft TOK Essay, as applicable, and the Extended Essay (a tentative research question/topic should have been identified and a record of research undertaken and relevant evidence collected should be submitted).
- CAS Portfolio with evidences and reflections of all projects undertaken at the time of admission;

English A language and literature learner's portfolio.

In case of CP:

- all transcripts from grade 9 onwards till the preceding term along with the Character Certificate;
- draft internal assessments in all three DP subjects (if already begun in the previous school);
- draft Reflective project (a tentative topic should have been decided and a record of research work and data collected should be submitted);
- Community engagement portfolio with evidence and reflections of all projects undertaken at the time of admission.
- Language and cultural studies portfolio and progress and reflection must be submitted to the school at the time of admission, stating the student's progress/certification if already completed.
- Personal and professional skills portfolios must be submitted to the school at the time of admission stating the student's progress.

The Secondary School Principal/ Vice Principal/, DP Coordinator / Dy DP Coordinator / CP Coordinator and Head of College Advisory and Higher Studies interact with the prospective DP / CP candidates. The Secondary School Principal adds important feedback/comments/observations/achievements on the admission sheet.

Mid-session Admission of a non IB DP/CP student in Grade 11 (DP 1/CP 1):

DPS International accepts in year 1 of the Diploma Programme / Career-related Programme, external candidates from another non-IB school on the condition that the candidates appear for the placement tests in Maths and English.

In addition to the other mandatory documents, the prospective DP/CP students submit all transcripts from grade 9 onwards till the preceding term along with the Character Certificate.

The Secondary School Principal/Vice Principal , DP Coordinator / Dy DP Coordinator / CP Coordinator and Head of College Advisory and Higher Studies interact with the prospective DP / CP candidates. The Secondary School Principal adds important feedback/comments/observations/achievements on the admission sheet.

Admission in Grade 12 (DP/CP 2):

DPS International accepts in year 2 of the Diploma Programme / Career-related Programme external candidates from other IB schools only on the condition that the candidate has been studying the DP subjects that DPS International is offering. In the case of CP, prospective candidates will be considered only when the chosen CRS subjects and the CRS provider are the same as at DPS International. Additionally, the DP / CP candidates will be taking the May session examination.

In this case, the academic and administrative responsibility for the DP / CP candidates remains with DPS International, provided the child has not been registered with IB by their previous school. It is further clarified that the candidates are registered for the May examination session by DPS International and therefore the candidates must apply at least one month before the first registration deadline.

The students appear for the placement tests in all selected DP subjects. In case students are already registered by the previous school for the Non-regular Diploma on IBIS, they will be considered as a transfer case and will have to submit to the Head of Admissions the candidate registration slip of the previous school.

In addition to the above, the prospective students have to submit the following:

In case of DP:

- all transcripts from grade 9 onwards till the preceding term;
- draft internal assessments in all DP subjects (excluding Groups 1 and 2 for which final recording will be conducted at DPSI, unless already done in previous school);
- Extended Essay (record of research work/data collected and the written matter should be submitted);
- CAS portfolio with evidences and reflections of all projects undertaken;
- draft TOK Essay, completed TOK Exhibition and English A language and literature learner's portfolio.
- Collaborative Science Project reflections duly signed by the DP Coordinator of the previous school;
- the candidate as well as the parents give an assurance through email that the candidate will study the literary texts in Group 1: Language A Language and Literature that have been selected for the DPS International students.

In case of CP:

- all transcripts from grade 9 onwards till the preceding term along with the Character Certificate;
- draft internal assessments in all three/four DP subjects;
- draft Reflective project (record of research work/data collected and the written matter should be submitted);
- Community engagement portfolio with evidence and reflections of all projects;
- Language and cultural studies journal and progress and reflection form must be submitted to the school at the time of admission, stating the candidate's progress/certification if already completed;
- Personal and professional skills portfolio must be submitted to the school at the time of admission, stating the student's progress;
- In case the student has taken language and literature as one of DP subjects, then the candidate, as well as the parents, are expected to give an assurance through email that the candidate will study the literary texts in Group 1: Language A Language and Literature that have been selected for the DPS International students.

However, producing the above documents may not necessarily mean that the DP / CP candidates have been granted admission at DPS International. They should have cleared the subject placement tests and should have received a clearance by the subject teachers at DPS International that their work is as per the standards.

The DP Coordinator, Dy. DP Coordinator, CP Coordinator, Head of College Advisory and Higher Studies and the Secondary School Principal interact with the prospective candidates. The Secondary School Principal adds important feedback/comments/observations/achievements on the admission sheet.

Reference check for DP / CP students applying for Grade 12 is done from the previous school. In case of CP students, the reference check is also done with the CRS provider i.e., WACP. Admission can be denied if during the reference check any behavioural issues, suspension or rustication from the previous school is revealed.

Prior to the interaction, parents or guardians are required to submit the required forms, pay the registration fee, submit copies of the scholastic records of the previous years, proof of birth, citizenship and a declaration from parents stating the country of employment.

Personal Interviews and School Visits

While it is not always possible for overseas families to arrange a visit to the school, it is always preferable to do so. The school reserves the right to request to meet, in person, any applicant in cases where this is considered necessary (for instance, if the candidate has never attended school before, has had a lengthy absence etc.). Furthermore, an in-person interview may be required in cases where it is deemed necessary to discuss a candidate's application in more depth for a decision to be made.

If a student broadly corresponds to the admissions criteria at DPS International but is currently having difficulty reaching his or her full potential, the student may be admitted, in certain cases, pending his or her (and his or her parents') agreement to engage in a programme of additional support. This may include, for example: Individualised Learning Support, Counselling, and/or other kinds of additional learning support as deemed appropriate, which is an additional charge. Such decisions remain, however, entirely at the discretion of the Head of School. Fluency in English is not a criterion for admission. However, in case there is a student with a language other than English as a first language, the student is recommended to opt for English B as Language Acquisition. The final decision on all applications rests with the Head of School.

Waiting List

When the number of qualified applicants exceeds the availability of space for a particular grade level, students are placed on a waiting list until space becomes available. Potential students with a sibling already enrolled in the school are given priority on the list.

Withdrawal Policy

Requests for withdrawal should be submitted to the Head of Admission through an email latest by October 31 for the end of the first term withdrawal or March 31, for end of the year withdrawal.

Provisional Withdrawal

Parents can request for a provisional withdrawal by writing to the Head of Admissions if they are not sure about the withdrawal within the stipulated time. Additional time to confirm the withdrawal is given at the discretion of the Head of School so that security deposit is refundable.

The parent has to pay the relevant quarter fee / for the new session if applied for provisional withdrawal.

Sabbatical Policy

Parents can seek a Sabbatical where the child will come back in a year or two. Sabbatical is granted for one year at a time. It can extend to one more year at the discretion of the Head of School.

- The parent has to pay 20 % of the Composite fee (tuition fee)of the entire session in advance to retain a seat for the academic year he/she is applying sabbatical for.
- If the child joins back within the sabbatical year, the parent has to pay the fee from the month he/she is joining back and the sabbatical fee will not be adjusted against it.
- If the parent informs the school about not re-joining/withdrawal after the stipulated time (March 31), the school will not refund the security deposit.
- If the parent informs the school about not re-joining/withdrawal after the stipulated time, then they have to forfeit the entire security deposit.
- The parent is required to pay the school fee for the next academic year as applicable when the child joins back.
- If the child is being home schooled during the sabbatical, then the parent has to give a self-attested letter to the Head of School for the same or a letter from the school he/she has attended. Upon returning, the child will be assessed in all subjects to understand the level of learning outcomes of the relevant grade level.
- If the child has attended another school during the sabbatical a certificate of completion of the grade from the school attended will have to be provided
- The grade level for joining back after the sabbatical will depend on the child's assessment and a discussion with the relevant Principal and the Head of School.
- A sabbatical may only be considered in grades where the school has sufficient seat availability and is able to accommodate temporary absences without affecting admissions opportunities for other applicants. In grades where a waiting list exists, all available seats are in high demand. Reserving a seat for a student who will not be attending school for an extended period would prevent the allocation of that seat to another family that is prepared to join immediately. Therefore, the school is unable to offer sabbatical provisions in grades that have an active waiting list.

This policy ensures the fair and efficient utilization of available seats while maintaining equitable access for prospective students.

Immersion Programme (April and May)

The Immersion Programme is a 6-to-8-week programme offered at DPS International from April to May every year. The objective of this programme is to help the students get a feel of school life at DPS International and ease their entry into a new school environment. This is a specially designed programme for students transferring from educational systems other than the International Baccalaureate. The teachers assist the new students in acquiring academic and social skills and individual attention is also provided to close any identified academic gaps these students may have. The students also get an opportunity to build their ATL skills and learner profile attributes, make friends and bond with their classmates well before the new academic year begins in July.

We offer a limited number of seats for the Immersion Programme on a 'first come first served' basis.

Enrolment of students with different learning needs

DPS International is committed to providing equitable access to education for students with diverse learning needs. Each application is considered individually, taking into account the student's identified learning, physical, sensory, social-emotional and/or communication needs and the support and reasonable accommodations required to enable meaningful participation in the programme. Relevant professional documentation, where applicable, and consultation with the student's family and appropriate school specialists inform the planning of support.

- All students applying for admission to DPS International are assessed to determine their current levels of performance in language and numeracy.
- The respective Principal and the counsellor analyse previous school records and information given by the parents to determine the potential need for learning support at the time of admission. The former school of every new student is asked to forward any details of learning support provided in addition to all appropriate testing results that are available.
- DPS International may also request a statement of medical history, including any significant health, social, and/or emotional needs, and information on additional services currently (or previously) provided.
- The final decision is taken when the above-mentioned documents are discussed by a specialist team comprising the School Counsellor, Head of Pastoral Care, respective Principal/s, Programme Coordinator/s, and Head of School. The authenticity of the documents is an important deciding factor in the final admission.
- Any student identified as potentially needing learning support with the diagnostic report is assessed by the School Counsellor or Learning Support Teacher through observation and interaction.
- A report is given to the Admissions team with details of findings and recommendations during the interaction.
- The learning needs of students and the diagnosis are discussed with the Learning Support team, school management, and other relevant staff.
- Parents are then informed if the school can meet the needs of the student and admission is offered.
- After admission, if a teacher or parent identifies concerns regarding a student's learning, the school may undertake appropriate screening and observation and, where further assessment is required, recommend a psycho-educational assessment by an appropriately qualified professional, in consultation with the parents.

The school provides support to the students with the following needs:

- learning disabilities
- specific learning difficulties
- behavioural, social, and emotional difficulties
- medical conditions
- mental health concerns
- physical and/or sensory challenges
- speech and/or communication difficulties (mild-moderate)

The school considers each application individually, taking into account the student's identified learning, physical, social-emotional and/or communication needs and the school's capacity and resources to provide appropriate support. Where the level of support required is beyond the resources or specialist provision available at DPS International, the school may be unable to offer admission. Such decisions

are made following a review of relevant reports and consultation with the appropriate school specialists and the Head of School.

Where an IEP is considered appropriate based on the student's identified learning and support needs, it is developed collaboratively by the Learning Support team in consultation with relevant teachers, the student and parents, as appropriate. The IEP identifies appropriate learning strategies, support and accommodations. Where applicable, inclusive access arrangements for assessment are implemented in accordance with current IB requirements.

- (i) academics
- (ii) social and emotional development
- (iii) behavioural skills
- (iv) strategies for teachers and
- (v) recommendations for parents

Talented and Gifted (TAG) Students programme

The TAG Programme is available to identified students in Grades 3–5 in Primary and MYP 2–MYP 4 in Secondary.

Secondary School- Students from MYP 2 to MYP 3 are eligible to participate in the TAG Programme. Based on systematic observations and clearly defined criteria outlined by the TAG Coordinator in collaboration with teachers, students are selected for the programme.

The identification of Talented and Gifted (TAG) students takes place through information shared by parents, previous school records, and ongoing staff observations after students are enrolled in the school.

Once admitted, all students are observed closely to recognize their individual strengths and special talents. They are consistently encouraged to undertake challenging projects and enrichment opportunities both within and beyond the classroom environment.

The TAG curriculum offers a balanced and enriching framework that includes:

- STEM-based activities
- Arts-based engagements such as Visual Arts, Music, and Dance
- Language-based enrichment opportunities

Primary School - In Primary School, TAG lessons cater to Mathematics, English, ICT and Dance language needs of students enrolled in Grades 3 to 5. A comprehensive method of identification ensures every child benefits from the programme through the year.

The following documents provide additional guidance about admissions policy and procedures at DPS International:

- DPS International Inclusion Policy
- DPS International Language Policy

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Reviewed: October 2020

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Reviewed: February 2025

Reviewed: September 2025

Reviewed: March 2026

Next review: July 2027